


TECHNICAL EDUCATION and SKILLS DEVELOPMENT AUTHORITY
Provincial Training Center- Orion

Annual Procurement Pan for FY 2024

Code (PAP)	Procurement Program/Project	PMO/End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)	
				Advertisement/Pos ting of IB/REI	Submission/Ope ning of Bids	Notice of Award	Contract Signing		Total	MOOE	SSP		
A. SUPPLIES AND MATERIALS													
5020309000	Fuel, Oil and Lubricants	PTC-ORION	Shopping	N/A	N/A	JAN-DEC	JAN-DEC	GOP	330,000.00	30,000.00	300,000.00	supply of Fuel, Oil, Lubricants for official vehicle	
5020301000	Common used supplies available at Procurement Services	PTC-ORION	NP-53.5 Agency-to-Agency	N/A	N/A	quarterly	quarterly	GOP	125,000.00	50,000.00	75,000.00	For Admin Supplies	
5020301000	Common used supplies not available at Procurement Services	PTC-ORION	Shopping	N/A	N/A	quarterly	quarterly	GOP	300,000.00	100,000.00	200,000.00	For Admin Supplies/Training Supplies	
5020399000	Training Supplies for Driving NC II	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	60,000.00	-	60,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for SMAW NC I	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	300,000.00	-	300,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for SMAW NC II	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	300,000.00	-	300,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for SMAW NC III	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	300,000.00	-	300,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for EIM NC II	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	350,000.00	-	350,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for EIM NC III	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	200,000.00	-	200,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for Barangay Health Services NC II	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	50,000.00	-	50,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for Bread and Pastry Production NC II	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	300,000.00	-	300,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for Cookery NC II	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	150,000.00	-	150,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for Pipefitting NC II	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	80,000.00	-	80,000.00	Training Supplies/SSP Fund	
5020399000	Training Supplies for Scaffolding	PTC-ORION	Shopping	per batch	N/A	per batch	per batch	Others	50,000.00	-	50,000.00	Training Supplies/SSP Fund	
5020399000	Sound system	PTC-ORION	Shopping	as need arises	N/A	as need arises	per batch	GOP	40,000.00	15,000.00	25,000.00	To be procured as need arises	
5020399000	Air-Conditioning Unit	PTC-ORION	Shopping	as need arises	N/A	as need arises	as need arises	Others	200,000.00	-	200,000.00	To be procured as need arises	
5020399000	Reproduction/Copier	PTC-ORION	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	Others	100,000.00	20,000.00	80,000.00	To be procured as need arises	
5020309000	Medical Supplies (covid-19 requirements)	PTC-ORION	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	Others	15,000.00	5,000.00	10,000.00	To be procured as need arises	
B. EQUIPMENT		PTC-ORION							-				
5021305002	Office equipment available at procurement services	PTC-ORION	NP-53.9 - Small Value Procurement	per batch	N/A	as need arises	as need arises	GOP	100,000.00	-	100,000.00	For Admin supplies	
5021305002	Office equipment not available at procurement services	PTC-ORION	NP-53.9 - Small Value Procurement	per batch	N/A	as need arises	as need arises	GOP	100,000.00	-	100,000.00	For Admin supplies	
5021322001	Office Furniture and Fixture	PTC-ORION	NP-53.5 Agency-to-Agency	N/A	N/A	N/A	N/A	GOP	150,000.00	-	150,000.00	For Admin supplies	
C. REPAIR AND MAINTENANCE		PTC-ORION							-	-			
5021303006	Laboratories Improvement	PTC-ORION	Shopping	as need arises	N/A	as need arises	as need arises	Others	500,000.00	-	500,000.00	To be procured as need arises	
5021305012	Printing equipment	PTC-ORION	NP-53.9 - Small Value Procurement	per batch	N/A	as need arises	as need arises	GOP	39,000.00	14,000.00	25,000.00	To be procured as need arises	
5021306001	Motor Vehicle	PTC-ORION	Shopping	per batch	N/A	as need arises	as need arises	GOP	100,000.00	-	100,000.00	To be procured as need arises	
5021305002	Laboratories equipment maintenance	PTC-ORION	NP-53.9 - Small Value Procurement	N/A	N/A	as need arises	as need arises	GOP	150,000.00	-	150,000.00	To be procured as need arises	
5020304001	Building	PTC-ORION	NP-53.9 - Small Value Procurement	N/A	N/A	as need arises	as need arises	GOP	1,500,000.00	-	1,500,000.00	To be procured as need arises	
5021305012	IT Equipment	PTC-ORION	NP-53.9 - Small Value Procurement	N/A	N/A	as need arises	as need arises	GOP	500,000.00	-	500,000.00	To be procured as need arises	
D. UTILITIES		PTC-ORION							-				
5020401000	Water Expenses	PTC-ORION	Direct Contracting	per batch	N/A	monthly	monthly	GOP	50,000.00	50,000.00		To be procured as need arises	
5020402000	Electricity Expenses	PTC-ORION	Direct Contracting	per batch	N/A	monthly	monthly	GOP	960,000.00		960,000.00		
E. GENERAL SERVICES		PTC-ORION							-				
5021299000	Other General Services / JO	PTC-ORION	Direct Contracting	N/A	N/A	monthly	monthly	GOP	1,160,000.00	180,000.00	980,000.00	Provision of 1 Job Order/ 4 JO for SSP Fund	
F. COMMUNICATION SERVICES		PTC-ORION							-				
5020202001	Telephone-mobile	PTC-ORION	Direct Contracting	N/A	N/A	monthly	monthly	GOP	36,000.00	36,000.00		Provision of cellphone for Administrator and Office use	
5020202002	Telephone Expense - Landline	PTC-ORION	Direct Contracting	N/A	N/A	monthly	monthly	GOP	14,000.00	14,000.00			
5020503000	Internet Subscriptions	PTC-ORION	Direct Contracting	N/A	N/A	monthly	monthly	GOP	86,000.00	86,000.00		Admin use	
5020501000	Courier Services	PTC-ORION	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	GOP	5,000.00	5,000.00		As need arises	
G. Advertising									-				
5029902000	Publication/Posting of notice	PTC-ORION	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	GOP	4,000.00	4,000.00		As need arises	
5029902000	Printing and Publication	PTC-ORION	NP-53.9 - Small Value Procurement	as need arises	N/A	as need arises	as need arises	GOP	10,000.00	10,000.00		As need arises	
H. Taxes, Insurance Premium and Other Fees													
5021503000	Registration and Insurance of motor vehicle	PTC-ORION	Direct Contracting	N/A	N/A	Yearly	Yearly	GOP	30,000.00		30,000.00	Admin use	
5021502000	Fidelity Bond Premiums	PTC-ORION	Direct Contracting	N/A	N/A	Yearly	Yearly	GOP	30,000.00	30,000.00		As need arises	
I. TRAVEL													
5020101000	Travel Expenses	PTC-ORION	Direct Contracting	N/A	N/A	monthly	monthly	GOP	300,000.00	150,000.00	150,000.00	For admin and training use	
J. Petty Cash									-				
1010102000	Petty Cash								180,000.00	180,000.00		Admin and training use	
TOTAL									8,774,000.00	649,000.00	8,125,000.00		

Prepared by:


DAISY MAE G. ISIDRO
Supply Officer

Certified Correct/ Funds Available:


AIRA JOHNEA G. SANTOS
Financial Analyst / Local Budget Officer

Recommending Approval:


AIDA J. ESTACIO
Center Administrator